



EXEMPTION FORM B should be used by students requesting exemption from attending sessions for a valid reason.

TO BE COMPLETED BY PARENT/GUARDIAN (Fill-in the student's details and tick where appropriate)

Name, Surname  ID No:

Enrolled as:

Matriculation Course (Standard):  Year 1  Year 2

Matriculation Course (Extra):  Year 1  Year 2

SP for Student Athletes:  Year 1  Year 2

SP for 18+ Students:  Year 1  Year 2

SP for Students with Disability:  Year 1  Year 2  Year 3  Year 4

SP for Medicine & Science Oriented Students

e-mail:  @jc.um.edu.mt

Absent on:

Due to:

\_\_\_\_\_  
Signature of Guardian

\_\_\_\_\_  
Guardian I.D. No

\_\_\_\_\_  
Guardian contact No

**PLEASE NOTE**

- This form together with supporting evidence to justify the request for absence from sessions, should be duly filled in, signed by one guardian and sent to studentservices.jc@um.edu.mt. as pdf/jpeg file **PRIOR** to when exemption is required, normally five (5) working days.
- The College Administration does not hold itself responsible for any sessions missed during the absence from College. The student is encouraged to make use of contact hours.
- Any communication from the Student Services Office regarding exemption forms is forwarded by email. It is therefore the responsibility of the student to check the JC email account daily.
- For more details refer to the Junior College website.
- **Students caught forging their parent/guardian's signature will be suspended.**

For office use

Signature of SSO Officer

College stamp