



L-Università ta' Malta
Ġ.F. Abela Junior College

Junior College Prospectus

2023
2024



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Monday to Friday 9:30am to 6:30pm
Saturday 9:30am to 1:00pm





MISSION STATEMENT

Our mission is to provide a high quality, inclusive and holistic learning experience intended to enhance the knowledge and lifelong skills needed for higher education, active citizenship, employment and life itself.

Foreword

It is a great pleasure for me to welcome you to Junior College. This coming October, the College will once again open its doors to those who would like to pursue their educational journey.

Junior College offers you a unique learning experience which is of high quality, personalised, inclusive and holistic. The College presents no barriers to those who would like to enrol but at the same time, standards are maintained throughout in order to maximise your learning experience with us.

Once more, we are offering a number of study programmes that are in tune with the changing trends in education. Our programmes cater for anyone who would like to further their education, to prepare for a university course, to be better prepared for work, and to face life challenges.

As our alumni can attest, at Junior College, you do not simply learn subjects, but you grow as individuals on various levels. We are very proud of our past students, who, having completed their education, now hold leading positions both locally and abroad.

This Prospectus is aimed at giving you information about College procedures, the services and facilities offered, what your rights and responsibilities are, information about the different study programmes and the subjects on offer, as well as guidance on how to apply. For up-to-date information, please visit the College website.

During your time at Junior College, a lot of emphasis is placed on the academic aspect, but not only that. We offer you an extensive range of informal and non-formal activities for your personal enrichment.

Before you make your choices, do read this Prospectus and consult our advisory services to ensure that you make the right choice.

I hope that your time at the College will be a memorable one, during which you will grow, learn and forge new friendships, as you embark on the next stage of your journey. I am sure that you will make us proud, just as hundreds of other students have done in the past.

If at any time you feel you need help, remember that we are here for you.

Good luck.



PAUL XUEREB
PRINCIPAL

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➤ jc.um.edu.mt

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Profile of Subjects



GROUP 1

Arabic

English

French

German

Greek

Italian

Latin

Il-Malti

Russian

Spanish

GROUP 2

Accounting

Classical Studies

Economics

Geography

History

Marketing

Philosophy

Psychology

Religious Knowledge

Sociology

GROUP 3

Applied Mathematics

Biology

Chemistry

Computing

Environmental Science

Physics

Pure Mathematics

GROUP 4

Art

Graphical Communication

Engineering Drawing and
Graphical Communication

Home Economics and
Human Ecology

Information Technology

Music

Physical Education

Theatre and Performance

SYSTEMS OF KNOWLEDGE *Compulsory Subject*

The information in this prospectus shall be applicable for study programmes commencing in October 2023.

Students are to consult the Junior College website for more information.

➤ jc.um.edu.mt



Studying at Junior College

STUDY PROGRAMMES ON OFFER

JC offers a number of educational programmes which are specifically designed to suit different student learning requirements, to ensure that every student is given the opportunity to continue their education. These include programmes intended for students who have just completed compulsory education, 18+ students, as well as for others who would like to restart their education at this level.

At Junior College, you can:

- join a study programme for the first time
- restart first year
- start second year
- restart second year
- enrol as 18+ students
- enrol as adult learners
- follow a one-year programme
- follow an evening programme

Students following a study programme which is longer than one academic year, are automatically promoted to the second year after successfully completing their first year.

GENERAL ENTRY REQUIREMENTS FOR JUNIOR COLLEGE FOR ACADEMIC YEAR 2023/24

It is highly recommended that as a prospective student, whether in possession of all the entry requirements **or not**, you apply during the first admission period in July 2023. Students not in possession of all the entry requirements are encouraged to use the September supplementary session to obtain all the entry requirements.

The following entry requirements for admission to Junior College (JC) apply to all students under 18 years of age:

1. **any six (6) passes in the Secondary Education Certificate (SEC) Examination at Grade 5 or better**, or when applicable, the equivalent, which must include any one of the **core subjects (English Language, Maltese, Mathematics)**.

Continued overleaf →

2. Prospective applicants who are not in possession of any one of these core subjects, are expected to attend preparatory classes, to assist them to sit for the respective SEC examinations, as these are required for entry to UM.
3. In cases where an applicant does not hold SEC qualifications, but has qualifications from other Boards, the applicant may still be admitted following a favourable recommendation of the Admissions Board.
4. Applicants whose qualifications fall short of those required due to a significant disability, including individuals within the Autism Spectrum and with specific learning difficulties, may make a request to the Admissions Board who, on the advice of the Access Disability Support Committee (ADSC), will consider each application on its own merit.
5. International students, or applicants not in possession of SEC qualifications are to contact the Student Services Office by sending an email.

GENERAL CONDITIONS

1. As a registered student, you are expected to follow JC Regulations and Guidelines as published on the JC website (jc.um.edu.mt/journey/admissionsadvice/proceduresduties)
2. As a student at the College, you will be prepared for the MATSEC examinations only at the end of your study programme (SP).
3. It is your responsibility to ensure that your choice of subjects to obtain the Matriculation certificate is in line with MATSEC regulations (um.edu.mt/matsec/regulations). The same applies if, at any time, a change of subjects is requested.
4. All prospective students, who are under 18 years of age, must have at least one parent/guardian residing in Malta.
5. You may only register for **one** of the study programmes the College offers, at a time, and cannot be registered at JC concurrently with another institution.
6. If you wish to pursue your studies at the University of Malta (UM), you should be aware of the general entry requirements and special course requirements before you enrol at JC. It is your responsibility to ensure that the choice of subjects for entry to undergraduate courses conforms with such requirements. Further information can be obtained at um.edu.mt/sas/scr
7. It is **strongly advisable** that prospective students, including adult learners, contact the Student Advisory Services (um.edu.mt/sas) to assist them with the requirements for the course they intend to choose.
8. You are expected to commit yourself to your programme of studies and attend all sessions in your timetable.

EXEMPTION FROM MALTESE LANGUAGE AS AN ENTRY REQUIREMENT TO UNIVERSITY OF MALTA

“12 (5) Further to the requirement of Maltese at Secondary Education Certificate level, the Admissions Board may, in special circumstances and subject to the conditions set out hereunder, allow an applicant to offer another subject instead of Maltese, as follows:

(a) a Maltese applicant who, for reasons of residence or education abroad over a significant period during the previous four years, has not received adequate teaching in Maltese, may be allowed to offer another language instead of Maltese, or, until September 2018, any other subject.

(b) a non-Maltese applicant may be allowed to offer instead of Maltese, another language as approved by the Admissions Board, provided that, as from September 2018 such other language cannot be English and applicants whose mother tongue is English shall be required to offer a language other than English instead of Maltese.

(6) Notwithstanding that provided in paragraph (5) of this regulation, where Course regulations or bye-laws specify Maltese as a special Course requirement, the required pass in Maltese must be obtained at the level and grade as stipulated in the respective Course regulations or bye-laws.”

(Extract from the Admissions Regulations, 2016, available at um.edu.mt/I/IPw3S)

As of **October 2025**, the above will be substituted with the following:

“13 (1) As from October 2025, for admittance to the Junior College, and as from October 2027, for admittance to the University undergraduate courses, further to the requirement of Maltese at Secondary Education Certificate level, as specified in regulations 10 and 12 of these regulations, the Admissions Board may, in special circumstances and subject to the conditions set out hereunder, allow an applicant to offer another language instead of Maltese, as follows:

(a) a Maltese applicant who has lived and studied abroad for a significant period during the previous four years, and has not received adequate teaching in Maltese.

(b) a Non-Maltese applicant, who pursued at least four years of compulsory secondary level schooling in Malta, may present a pass at Grade 5 or better in Il-Malti bħala Lingwa Barranija (SEC) for admission.

(c) a Non-Maltese applicant, who pursued less than four years of compulsory secondary level schooling in Malta, may present either a pass at Grade 5 or better in Il-Malti bħala Lingwa Barranija (SEC) or in another language at SEC level at Grade 5 or better or at a comparable level.

(2) Notwithstanding the provided in paragraph (1) of this regulation, where for admittance to the University Undergraduate courses, course regulations or bye-laws specify Maltese as a special Course requirement, the required pass in Maltese must be obtained at the level and grade as stipulated in the respective Course regulations or bye-laws.”


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List of Study Programmes



Full details are available online at
➤ jc.um.edu.mt/studyprogrammes

MATRICULATION COURSE (STANDARD)		MQF LEVEL 4
<div></div> <p>Full course details are available online at ➤ jc.um.edu.mt/study/programmes/matriculationcoursestandard</p>		
Objective	Offered to prospective students who would like to pursue their studies following completion of compulsory education at the time of application, to obtain their Matriculation Certificate, which is required for entry to UM.	
Entry requirements	General entry requirements for Junior College apply (see page 7).	
Duration	Two (2) years on a full-time basis	
Outline	<p>This programme is in adherence to MATSEC syllabi and regulations.</p> <p>Students must choose six (6) subjects, two (2) at Advanced Matriculation (AM) level, three (3) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge (as a compulsory subject).</p> <p>The choice of subjects should include at least one subject from each of Groups 1, 2 and 3. The remaining two subjects may be chosen from any of the four groups (refer to jc.um.edu.mt/prospectivestudents/study)</p>	
Conditions	General Conditions apply (see page 8).	

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MATRICULATION COURSE (EXTRA)		MQF LEVEL 4
<div></div> <div>Full course details are available online at ➤ jc.um.edu.mt/study/programmes/matriculationcourseextra</div>		
Objective	Offered to prospective students who require three (3) subjects at Advanced Matriculation (AM) level to pursue their studies at a higher level, while retaining the possibility to obtain the Matriculation Certificate, which is required for entry to UM.	
Entry requirements	General entry requirements for Junior College apply (see page 7).	
Duration	Two (2) years on a full-time basis	
Outline	<p>This programme is in adherence to MATSEC syllabi and regulations.</p> <p>Students must choose six (6) subjects, three (3) at AM level, two (2) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge (as a compulsory subject).</p> <p>The choice of subjects should include at least one subject from each of Groups 1, 2 and 3. The remaining two subjects may be chosen from any of the four groups (refer to jc.um.edu.mt/prospectivestudents/study)</p>	
Conditions	<p>General Conditions apply (see page 8).</p> <p>Matriculation Course (Standard) outline also applies (see page 11).</p> <p>As per MATSEC regulations (um.edu.mt/matsec/regulations), candidates who sit for three subjects at AM level shall be entitled to have one of the results of these subjects considered as substitute for one of the IM level subjects as outlined under 'Choice of Subjects'. In such cases, the subject that is substituted shall be considered as IM level pass, grade for grade, for the purpose of calculating the number of points. Candidates shall be required to inform the MATSEC Board in writing which subject they wish to be substituted.</p> <p>Applications will only be accepted until 10 August.</p>	



Full course details are available online at

➤ jc.um.edu.mt/study/programmes/matriculationcourseflexi

Objectives

Offered to prospective students who would like to pursue their studies following completion of compulsory education at the time of application, to obtain their Matriculation Certificate.

This programme gives students the additional benefit of spreading their studies **over a maximum period of four years**, for a variety of reasons, including, but not limited to, humanitarian reasons, essential commitments (e.g. sport), disability, social origin/socio-economic reasons etc.

Entry requirements

General entry requirements for Junior College apply (see page 7).

Duration

Up to four (4) years on a full-time basis

Outline

This course is in adherence to MATSEC syllabi and regulations.

Students must choose six (6) subjects, two (2) at Advanced Matriculation (AM) level, three (3) subjects at Intermediate Matriculation (IM) level and Systems of Knowledge (as a compulsory subject).

The choice of subjects should include at least one subject from each of Groups 1, 2 and 3. The remaining two subjects may be chosen from any of the four groups (refer to jc.um.edu.mt/prospectivestudents/study)

Depending on the choice of subjects and requirements, an **individual study programme (ISP)** is drawn for each student.

Conditions

General Conditions apply (see page 8).

A letter of motivation is to be submitted at the time of application so that the ISP can be drawn up with the students and other professionals.

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STUDY PROGRAMME FOR STUDENT ATHLETES

MQF LEVEL 4



Full course details are available online at

➤ jc.um.edu.mt/study/programmes/forstudentathletes

Objective

Offers student athletes the possibility of obtaining their MATSEC Certification whilst maintaining their training programmes with a National Sport Federation/Association (NSFA) which is officially recognised by the Malta Olympic Committee and/or with the National Sports School (NSS).

Programme Streams

Option A: SP aimed for national team athletes.

Option B: aimed for students who completed their compulsory education at the NSS and for national team athletes who would like to choose this option. This choice is not offered in all sport disciplines.

Entry requirements

General entry requirements for Junior College apply (see page 7).

Student athletes following **Option A** must present a written endorsement from the respective NSFA that they form part of a national squad/team or potentially can be part of one within one year. This endorsement must be presented by **18 August**, and must be renewed at the beginning of each academic year.

Student athletes following **Option B** must present either a written endorsement from the NSS that they have the potential to continue training with the said school, or from the relevant NSFA (as in previous paragraph).

Duration

Two (2) years on a full-time basis

Outline

Matriculation Course (Standard) outline applies.

Student athletes following **Option A** will have their timetables scheduled from Monday to Friday between 09:00 and 15:00. This is subject to availability.

Student athletes following **Option B** will have their timetables scheduled between 10:00 and 17:00 on Tuesday, Wednesday and Thursday, and between 08:00 and 17:00 on Monday and Friday. Training will be provided by NSS in conjunction with the respective NSFA between 07:45 and 09:30 on the days indicated above.

Student athletes are provided with Special Sports Exemptions allowing them to participate in training, events and/or competitions following a request from the respective NSFA.

Student athletes can bring their personal coach/trainer to JC provided they are officially recognised as such by the respective NSFA.

General Conditions apply (see page 8).

While the JC is responsible for the academic aspect of the programme, the respective NSFA or NSS is responsible for the training provided in the relevant disciplines.

Conditions

This study programme is only offered to students who join the study programme in the first year.

Additional information may be found online.

Applications will **only** be accepted until **10 August**.

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STUDY PROGRAMME FOR MEDICINE AND SCIENCE ORIENTED STUDENTS

MQF LEVEL 4



Full course details are available online at

➤ jc.um.edu.mt/study/programmes/medicinescience

Objective	<p>Aimed for science students who need to upgrade their MATSEC results in order to follow a course in Medicine and Surgery, Dentistry, Health Care or Science courses at UM.</p> <p>The Study Programme is specifically aimed at helping such students improve their:</p> <ul style="list-style-type: none"> • grades at Advanced Matriculation (AM) level in Biology and/or Chemistry, as well as of subjects taken at Intermediate Matriculation (IM), • scientific skills and analytical thought processes, • preparation to join one of the said courses.
Entry requirements	<p>General entry requirements for Junior College apply (see page 7).</p> <p>Students are required to produce an official MATSEC result and/or a past MATSEC certificate to attest they already sat for Biology and/or Chemistry AM examinations.</p> <p>Students, who did not sit for MATSEC examinations and wish to join the programme, must provide evidence that they have followed a full course in Biology and/or Chemistry in a recognised institution at AM level.</p>
Duration	<p>One (1) year on a full-time basis</p>
Outline	<p>The course in AM Biology and/or Chemistry will have a different structure from the one offered to students enrolled in the regular two-year course.</p> <p>The material covered in this course presumes a level of competence in Biology and/or Chemistry equivalent to that expected at AM level.</p> <p>Each AM subject is scheduled to have eight (8) sessions per week, which include lectures, tutorials, studying skills and practical sessions.</p> <p>The weekly practical sessions based on the entire syllabus aim to improve the skills and practical examination performance. These are intended to complement any practical coursework previously presented to MATSEC.</p>

General Conditions apply (see page 8).

Students following this course may study up to two (2) subjects at AM level which must include Biology and/or Chemistry, as well as a maximum of three (3) IM level subjects of their choice and Systems of Knowledge (SOK).

Conditions

For the purpose of the AM Biology MATSEC examination, any coursework covered in another institution must be appropriately certified at source.

The programme for the IM level subjects and SOK assumes that the student is in possession of the body of knowledge that is normally acquired during the first-year programme of studies at JC, as students will join second-year JC students taking the same subjects.

Students are expected to attend all timetabled sessions.

Continued overleaf →



STUDY PROGRAMME FOR 18+ STUDENTS

MQF LEVEL 4



Full course details are available online at

➤ jc.um.edu.mt/study/programmes/for18plusstudents

Objective

Offered to prospective students who are at least 18 years of age at the time of application (henceforth referred to as **18+ students**) with the possibility of studying one or more subjects at Advanced level (AM) and/or Intermediate level (IM) according to their needs.

Entry requirements

Prospective 18+ students enrolling in this programme must be in possession of three (3) passes in the Secondary Education Certificate (SEC) Examination or when applicable, their equivalent at Grade 5 or better. The subjects must include: English Language, Maltese and Mathematics.

Applicants who are 23 years old or will turn 23 by the time they finish the course (henceforth referred to **adult learners**) are exempted from presenting the entry requirements above. However, a SEC level pass in English or a Secure English Language Test (SELT) result is highly recommended.

Duration

Two (2) years on a full-time basis

Applicants can choose any one of the options offered:

Outline

Option A: **Matriculation Course (Standard)** aimed at obtaining the Matriculation Certificate in adherence to MATSEC regulations. Students are therefore allowed to choose a maximum of six (6) subjects, two (2) at AM level, three (3) subjects at IM level and Systems of Knowledge. Matriculation Course (Standard) conditions apply.

Option B: **Matriculation Course (Extra)** aimed at obtaining the Matriculation Certificate in adherence to MATSEC regulations. Students are therefore allowed to choose a maximum of six (6) subjects, three (3) at AM level, two (2) subjects at IM level and Systems of Knowledge. Matriculation Course (Standard) conditions apply.

Option C: **My Choice Study Programme** allows learners to take up to a maximum of four (4) subjects of their choice.

Conditions

Conditions apply. Full details online



EVENING PROGRAMMES



Full course details are available online at
➤ jc.um.edu.mt/study/programmes/evening

Objective

These programmes are offered to applicants who are 18 years of age by the end of the calendar year, and who cannot attend a full-time programme, giving them the possibility to enrol in a recognised and prestigious institution to continue with their studies.

Duration

Varies as specified in the respective programme description.

Outline

A full and updated list of evening programmes, and further details are available online.

Conditions

These courses are offered subject to a minimum number of students applying.

Students attending evening programmes will be expected to abide by the rules and conditions which apply to full-time students.

STUDY PROGRAMME FOR SPECIFIC LEARNING



Full course details are available online at
➤ jc.um.edu.mt/study/programmes/evening

Objective

This programme is only offered to applicants working in specific industries and require specific skills or training. It consists of tailor-made courses that apply mostly to companies and entities that need to train their staff.

Duration

Varies as specified in the respective programme description.

Outline

Full details are available online.

Conditions

These programmes are offered subject to a minimum number of students.

Students attending such programmes will be expected to abide by the rules and conditions which apply to full-time students.

CHOOSING YOUR SUBJECTS

The College prides itself in offering the widest possible variety of options. The following guidelines should help you choose your subjects wisely:

Group 1

Arabic
English
French
German
Greek
Italian
Latin
Il-Malti
Russian
Spanish

Group 2

Accounting²
Classical Studies¹
Economics²
Geography
History
Marketing²
Philosophy
Psychology¹
Religious Knowledge
Sociology

Group 3

Applied Mathematics
(Mechanics)
Biology
Chemistry
Computing⁴
Environmental Science^{1,3}
Physics
Pure Mathematics

Group 4

Art
Graphical
Communication⁵
Engineering Drawing
and Graphical
Communication⁵
Home Economics and
Human Ecology
Information Technology⁴
Music
Physical Education¹
Theatre and Performance

¹ offered by MATSEC at Intermediate level only

² Not more than two of Accounting, Economics and Marketing may be chosen.

³ Environmental Science may not be taken with Biology, Chemistry or Physics.

⁴ Computing may not be taken with Information Technology.

⁵ Engineering Drawing may not be taken with Graphical Communication.
MATSEC offers Graphical Communication at Advanced level only.



Full details are available online at
jc.um.edu.mt/subjects/all

Continued overleaf →

- You are strongly advised to consult the relevant MATSEC syllabus available at um.edu.mt/matsec to know more about a particular subject.
- For the Matriculation Certificate, you are required to study Systems of Knowledge, which is a compulsory subject, together with two subjects at Advanced level and three subjects at Intermediate level.
- The choice of subjects should include **at least one subject** from each of Groups 1, 2 and 3. The other two subjects may be chosen from any of the four groups (refer to table on page 21).
- You are advised to identify your areas of strength and interest and to choose the subjects that match these strengths and interests.
- Should you intend to continue studying at a higher level, you are to ensure that your choice of subjects matches the requirements.
- Some UM courses may require specific subjects as entry requirements, but there are University courses which **do not** have special course requirements. The full list of courses, including those having special course requirements, is available at um.edu.mt/sas/scr
- Whilst every effort will be made to ensure that prospective students can choose any combination of subjects, the JC reserves the right **not** to offer a particular subject if the number of applicants does not justify it or if logistics and timetable arrangements do not permit it.
- Students who study a combination of subjects which do not conform with regulations of the Matriculation certificate and UM entry requirements, cannot hold the JC responsible for their choice and level of subjects in view of their ineligibility to enrol with UM.

HELPING YOU TO CHOOSE

At JC you can study any of the subjects offered by MATSEC. In the case of subjects which have a corresponding SEC syllabus/examination, lecturers will assume that in choosing the subject, you have a pass in the subject at SEC level. When making your choice of subjects, you should take this into account in order to follow the study programme of your choice and stand to benefit from it. For those subjects which are offered at MATSEC level, but are not offered at SEC level, this is taken into account during teaching.

Before choosing your subjects, you are strongly advised to read information about individual subjects, available at jc.um.edu.mt/subjects/all

The College offers career guidance services to prospective students who require further clarification about their choice of subjects and study programmes. Student Advisors can provide further details about courses offered at UM, according to the subjects being considered. If you would like to avail yourself of this service, you are to book a guidance appointment via jc.um.edu.mt/services/wellbeingservices/studentadvisoryservices

Career guidance sessions are held either at JC or online via Zoom platform.

It is recommended that your parents/guardians attend the sessions with you.

GLOSSARY OF TERMS

While reading about the subjects online (jc.um.edu.mt/subjects/all), you will come across a number of terms which we invite you to be familiar with as they are beneficial to your studies:

When a grade at SEC level is **recommended**, it means that while it is not compulsory for you to have that grade, it is still ideal that you do.

A **pass** in a subject means obtaining a Grade 5 or better at SEC level, or the equivalent.

A **session** is a scheduled time slot in your timetable, such as a lecture, tutorial, seminar etc.

A **lecture** takes place with a whole group of students, and is intended to present information on a topic or a particular subject.

A **seminar** takes place in smaller groups, where assigned readings are discussed, questions can be raised and debates can be conducted.

A **tutorial** takes place in a very small group, in which the tutor gives you individual attention in assigned work, and you will be able to ask questions.

A **practical session** is a hands-on session held in a laboratory, art room or other specialised rooms, usually spanning over two hours.

A **personal contact hour** takes place when a lecturer meets you individually, or in very small groups, to guide and help you in the course of your studies. Ideally, you should ask for an appointment with your lecturers for a contact hour.

MATRICULATION EXAMINATION REGULATIONS

The full regulations can be accessed on the MATSEC website at: um.edu.mt/matsec/regulations/mc_regulations

HOW TO APPLY

Applications for all study programmes can be made online at jc.um.edu.mt/apply. When you apply, you will receive an automated email reply as proof of receipt of your application.

Main applications will be accepted online from **24 July to 10 August until 14:00** against a fee of €23.30.

Late applications will be accepted online from **17 August to 25 August until 14:00** against a fee of €46.60.

Very late applications will be accepted online from **4 September to 20 October until 14:00** against a fee of €116.50.

Late and very late applications are not applicable to all study programmes. Applicants are to refer to the relevant programme descriptions.

You will **only** be admitted to the College during the admission dates indicated. It is important to note that the College has a strict policy regarding stipulated deadlines.

Junior College students who wish to restart the first or second year are to visit the College website at jc.um.edu.mt for more information.

An application fee is to be paid when applying and is non-refundable.

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ON BEING ACCEPTED AS A JUNIOR COLLEGE STUDENT

Once your application has been evaluated, you will receive a letter of acceptance. As confirmation that you can start attending the College as a full-time student, you will be requested to pay €24 as Caution Money by credit card, before being registered as a regular student. By paying the Caution Money, you will be confirming your intention of attending Junior College. Once this stage is completed, you will be considered as a registered student.

If you do not pay the Caution Money within the stipulated time frame, you will automatically be considered to have “withdrawn” your application. Should you wish to reactivate your application, you would be required to pay the difference in application rate and relevant late application fee.

Applicants who are accepted as College students, but do not attend sessions regularly by the end of October, will automatically be considered to have withdrawn.

CAUTION MONEY

The Caution Money is intended to cover all or part of the total cost in the case that a student causes any damage or loss to equipment or property intentionally or accidentally, or if a student fails to return the student card at the end of the study programme or upon withdrawal.

The Caution Money will be refunded after you complete the **full** study programme at the College. However, it will be forfeited in case of the above circumstances. You will not be allowed to continue with your study programme if the full payment is not settled.

TIMETABLES

The Student Services Office will inform you by email once your timetable is available. You are to check the departmental webpages on the JC website to access your timetable. Should you have any clashes in the timetable, have six (6) consecutive sessions, or have any difficulty with your timetable, you are to immediately contact the Office of the Principal at **principal.jc@um.edu.mt** by not later than the last Friday of October.

REQUEST FOR CHANGE OF SUBJECT/S

It is possible for you to request a change of subject by the last Friday of October. Approval is not automatic but subject to administrative constraints, and, in the case of second-year students, the endorsement of the respective Subject Coordinator.

After this date, you may still submit a request for consideration for a change of subjects, by **not** later than the last Friday of November.

It is your responsibility to ensure that the changes requested fulfil the requirements of the MATSEC Certificate.

Students requesting a change of subject/s, are expected to make up for and take full responsibility for the subject matter/ projects/practicals and other educational experiences covered at Junior College during the first year or since the start of the academic year.

You are to fill in the '**Change of Subjects Form**' which is available at jc.um.edu.mt/services/studentsservicesoffice/requestforchangeofsubjects

Requests are to be submitted at the SSO. An administration fee of €12.00 is applicable.

It is assumed that when a request for a change of subject is made, you have **not** already obtained a pass in the subject being changed.

PREPARATORY CLASSES

In accordance with the new entry requirements to JC, students who are not in possession of any 2 of the core subjects (English, Maltese, Mathematics) need to attend preparatory classes to follow a mentored study plan.

Such students will be informed individually when these sessions will be held.

REQUEST TO BE EXEMPTED FROM STUDYING SUBJECTS

Students, who are in possession of a pass in any subject/s at MATSEC level, are eligible to be exempted from studying the subject/s during their time at the College. Students are to fill in the '**Request to be exempted from Studying Subject/s**' form which is available at um.edu.mt/I/ZmPAH. The form must be presented at the SSO, together with the original result slip/certificate and its photocopy. Requests may be accepted throughout the year. An administration fee of €12.00 is applicable.

Students cannot request to take another subject instead.

ACCESS ARRANGEMENTS

The Junior College strives to support all students, especially those with a disability, or learning difficulty, or who require special arrangements.

Students with a chronic medical condition, a disability, or require special arrangements, are strongly advised to inform the College administration in writing, at the beginning of the year or as soon as the case arises. In such circumstances, a certificate from a specialist/consultant is required. This information will be treated in the strictest confidence.

The College administration liaises with the ACCESS-Disability Support Unit (ADSU) of the University of Malta to ensure that students avail themselves of all the appropriate and permitted support.

Access arrangements are made to enable students with disability to start, follow and complete a programme of study successfully. Access arrangements may include a time extension for programme completion. Some students cannot, or prefer not to follow a programme in the same time frame as their peers but may require a longer period of time.

Students who require Access arrangements are to contact the SSO at the beginning of the academic year or when the need arises on 2590 7150 or send an email to administration.jc@um.edu.mt

Note: Students who require Access arrangements during MATSEC examinations are to make their request at the time of application for said examinations.

Continued overleaf →

STUDENTS WHO ARE STILL MINORS

Students who are still legally under the age of 18, need to provide the College with the details of their legal guardian/s. The College may request evidence of this should the need arise to be able to communicate officially with the guardian/s of minors.

NEXT OF KIN

You are to give a contact number of one or two persons considered as next of kin. Next of kin include, but are not limited to, legal guardian/s. This information will be used to notify next of kin in case of an emergency.

STUDENTS' SAFEGUARDS

"11 (4) Where the Admissions Board has reason to believe that the presence of an applicant within the University community could present a clear and present danger to the wellbeing and safety of students and staff, or a significant risk that their safety be imperilled, or that activities on campus be disrupted, the Board shall on the basis of available evidence have the option to refuse admission, or to grant admission subject to appropriate safeguards which shall be decided upon on an ad hoc basis, or to delay admission until expert advice is obtained. For the avoidance of doubt, evidence could also take the form of expert advice documented in a sworn affidavit."

(Extract from the Admissions Regulations, 2016, available at um.edu.mt/I/mYwIC)

RESTARTING A PROGRAMME AT JUNIOR COLLEGE

College students who do not qualify to proceed with their studies from their first to their second year, may restart the study programme they were following, or start a new programme. Such students are required to fill in the '**Confirmation to Restart**' form online. Instructions related to this application will be sent later with the '**End-of-Year Academic Report**'.

The students' general performance and attendance during the previous year/s will be taken into consideration at application stage. Students may not be allowed to restart a year or a new programme, if it is felt that, based on their track record and qualifications, it would not be beneficial to them.

Applicants who attended the Junior College the previous year and would like to restart their study programme, are exempt from paying the relevant registration fee.

SUSPENSION OF STUDIES

Students, who need to suspend their studies for a valid extraordinary reason, are given the opportunity to restart their year of studies the following year as if they are applying for the first time.

Students, who would like to suspend their studies, are to present their requests for a suspension of studies to the SSO. Such requests are to be endorsed by appropriate documentation signed by a relevant professional.

WITHDRAWAL FROM STUDY PROGRAMME

Students, who need to withdraw from their study programme, are to download the **Withdrawal Request Form** from the Junior College website (jc.um.edu.mt/students/forms). The form should be duly filled in, signed by both the student as well as their parent/guardian and presented to the SSO.

The Student Wellbeing and Support Committee (SWSC) shall call the student to assess and evaluate the request. The student is normally expected to continue attending sessions until the SWSC considers the request and makes its recommendation. This will be communicated to the student within eight (8) working days.

If students decide to withdraw against the recommendation of the SWSC, then they will be asked to hand in the Junior College Student ID card to complete the process of withdrawal.

PERSONAL EDUCATIONAL RESOURCES

In order to make the best of the educational experience offered, students are encouraged to invest in the following:

Books:	these can be in hard or soft copy, depending on the students' preference or availability. Students should consult their lecturers before buying any books included on the book list.
Computer hardware:	having a personal computer is a very useful tool at this level of learning. A camera, microphone, and access to printing and scanning facilities should also be available.
Other items:	depending on the nature and demands of the different subjects chosen, students may be required to get other resources.

Students who may have difficulty in acquiring such resources due to financial constraints are invited to approach a member of staff of the Wellbeing Services. All matters and correspondence will be kept confidential.

INTERNATIONAL STUDENTS

The Junior College has a growing community of international students enrolled in the different study programmes. The College firmly believes in creating a welcoming environment where every student can integrate with ease and feel included. This enriches the educational experience for all.

International students are to contact the Student Services Office in case of any difficulty.





Enrichment Programme



In line with its mission statement, the College offers a whole range of activities, programmes and initiatives, collectively referred to as the Enrichment Programme (EP), which is meant to develop and enrich you holistically. The EP complements your formal study programme, and participation is completely voluntary.

ADDITIONAL ADVANTAGES OF PARTICIPATING IN THE EP

- Successful participation will be officially recorded in the final Junior College Study Programme Report.
- Marks gained by participation will be used for the purpose of promotion to second year.
- Participation may be valid for the purpose of the Systems of Knowledge project following approval from your tutor.

EP Units on offer

The EP is composed of a variety of EP Units (EPUs). Even if not considered formal, the EP is planned and structured in a way to ensure that specific outcomes and criteria are attained. For this reason, only units approved by the Junior College Board are considered as part of the EP.

All units are carried out under the supervision of an EP Coordinator appointed by JC.

More information and a complete list of EPUs can be found on the College website at jc.um.edu.mt/ourservices/enrichmentprogramme/alleepunits

You may also choose to learn an additional language at Intermediate level. This option offers the same advantages of the EP. More information about the additional language option is available at jc.um.edu.mt/study/programmes/additionallanguageoption

In addition, more information about this programme can be sought during *Hello Freshers!*, which is held during the first week of October.

You are encouraged to participate in other activities and initiatives but these **are not** considered as part of the EP. (See page 62 [Annual Events] for such activities).

EARNING MARKS THROUGH THE EP

Each EPU has a description, which includes the maximum number of marks that may be obtained by participating for the purpose of promotion to second year.

The marks allocated are **not** automatically earned. **You will need to take an active role and attend a minimum of 50% of the allocated time to start earning marks.**

Five (5) marks may be gained for every ten (10) hours of participation in a specific EPU up to a maximum of thirty (30) marks over a year. These marks will be added to the total number of marks obtained from each subject you study, for the purpose of promotion.

WHEN ARE EPUS HELD?

There is no set time when all EPUs are offered, however EPU sessions are usually held at the College and during the day, very often on Wednesdays at 14:00. Some units may involve travelling abroad, visits or meetings that need to be held during other hours.

REGISTRATION FOR EPUS

You need to formally register in advance through the JC website, and you will be informed how and when to apply through eSIMS.

In certain cases, a registration fee or other costs **may** be involved to cover participation.

Additional Language Option

The aim of the additional language option is to allow JC students to acquire an additional language. This option is offered to all first-year students.

Students taking up this option will be automatically gaining the advantages of enrolling in the Enrichment Programme (EP), including the possibility of earning up to 30 marks which may be used for the purpose of promotion to second year.

This option is only offered if a minimum number of students enrol to study a specific language. Lectures are normally held on Wednesdays at 14:00. More information is available online at jc.um.edu.mt/study/programmes/additionallanguageoption





Important Procedures and Student Duties

The College has a number of important procedures which you are expected to follow. It is important that you familiarise yourself with the full list of *Important Procedures and Student Duties*, which is available on the JC website at jc.um.edu.mt/journey/admissionsadvice/proceduresduties



The full list includes procedures about:

1. Attendance
2. Exemption requests
3. Cancellation of sessions
4. Assessment
5. End-of-year examinations
6. Criteria for promotion to second year
7. The Code of Behaviour

JC STUDENT ID CARD

1. As a JC student, you need to show that you are registered at the College, so the College will provide means for this to happen. All students are provided with a JC Student ID card for free at the start of the study programme. This card remains the property of the College and you are to return it in good condition at the end of your study programme. Should you fail to return the card as indicated, you will forfeit your Caution Money.
2. You must be in possession of the JC Student ID card at all times, and present it to security officers and members of staff whenever it is requested. Scan your card and keep a copy on your devices for easy access.
3. It is your responsibility to keep the card in good condition. Should you lose the card, you are to contact the SSO immediately. For security reasons, misplaced, lost, misused cards (e.g. cards found in possession of third parties to gain entry to JC), or cards that are damaged to an extent that the student cannot be identified, are to be replaced by the SSO. An administrative fee of €12.00 applies.
4. More information is available online.

USE OF LIFTS

- For practical reasons, no student is allowed to use the lifts. Should you need to use them, more information can be found on page 58 (Junior College Facilities).





Student Wellbeing, Support & Belonging

Wellbeing Services

Wellbeing embraces wellness in all its aspects including: physical and mental health, emotional, intellectual as well as spiritual wellbeing.

A professional service in the form of advice, support and guidance is readily available to everyone at Junior College.

The following are the Wellbeing Services which operate in close liaison with the Student Services Office, and the Student Wellbeing & Support Committee, most of which are found in the Be-Block:

CHAPLAINCYJC

ChaplaincyJC is a space open for the entire College Community where everyone can meet and get to know each other. At *ChaplaincyJC* we aim to help you be yourself, aspiring to be more rather than simply have more. Situated next to *Pjazza*, apart from a lounge area for socialisation, *ChaplaincyJC* offers kitchenette facilities, a combined instrument and meeting room and a chapel for some quiet time and prayer – thus encouraging personal, social and spiritual growth.

Daily mass is celebrated at 07:30 and 12:15. Spiritual and pastoral direction services are also available.

👤 **Fr Bernard Micallef** 📞 **+356 2590 7313** ✉ **chaplaincy.jc@um.edu.mt** 📍 **Room B312**

COUNSELLING SERVICES

Counselling Services are available to address any personal, emotional or College-related issues you might have.

Our aim is to assist you in:

- 🕒 coping with the transition to College life
- 🕒 coping with anxiety and stress and overcoming low energy and low motivation
- 🕒 working on self-confidence and self-esteem
- 🕒 addressing questions on sexuality/sexual preference and identity
- 🕒 addressing cultural/ethnic concerns
- 🕒 evaluating family or intimate relationships and dealing with interpersonal conflicts
- 🕒 offering support for persons dealing with mental health issues

Continued overleaf →

As Counselling Services Professionals, we respect the values, choices and lifestyle of each and every individual. Confidentiality is guaranteed, **except** in those cases when a person is acting, or likely to act, in a way that could cause serious harm to them, or put others at risk of harm.

Ms Anna Borg Bartolo

Counselling Services Professional

📞 **+356 2590 7334**

✉ **anna.borg-bartolo@um.edu.mt**

📍 **Room B306**

Ms Fleur Mifsud Bons

Counselling Services Professional

📞 **+356 2590 7291**

✉ **fleur.mifsud-bons@um.edu.mt**

📍 **Room B318**

🌐 **/um.jccounselling** 📄 **jc.um.edu.mt/services/wellbeingservices**

STUDENT ADVISORY SERVICES

The Student Advisory Services aim to provide you with the necessary information and advice, in order to make informed choices regarding career paths and study methods. We want to:

- 🕒 guide you to choose the combination of subjects based on your skills and abilities
- 🕒 provide you with support and guidance in various areas such as time management, study planning and skills
- 🕒 help you throughout the transition from education to employment by helping you achieve the soft skills and employability skills required in the world of work
- 🕒 give you information about the courses offered at UM by analysing the course content, learning outcomes and the course's Special Course Requirements.

✉ **advisory.jc@um.edu.mt**

YOUTH WORKER'S OFFICE

The Youth Worker, together with students and other stakeholders at the College, works to create initiatives that help you develop personally, socially and educationally. The Youth Worker will offer you support and will mentor you in your College life, your holistic development and long-term career path.

Our aim is to help you:

- 🕒 find support and information about relevant services and opportunities within and outside the College
- 🕒 get involved in different Enrichment Programme Units
- 🕒 learn about yourself while developing skills during activities organised by the Office
- 🕒 engage in discussions on current affairs or topics of your interest and explore their relevance to your life

- 🕒 seek personal and group mentoring on different levels
- 🕒 suggest and organise initiatives of a social, learning and fun nature
- 🕒 explore opportunities of voluntary work

👤 **Mr Roberto Calleja** 📞 **+356 2590 7229** ✉ **youthworker.jc@um.edu.mt** 📍 **Room Db09**
 📍 **/um.jcyouthhub** 📷 **@youthhub.jc**

SPORTS & LEISURE UNIT

The Sports & Leisure Unit oversees all sports-related activities. It provides you with the opportunities of fostering a healthier lifestyle through ongoing initiatives and yearly activities. Its aim is to educate and increase participation in physical activity, which is widely known to enhance both physical and mental wellbeing.

The sports facilities at the College include an eleven-a-side synthetic football ground, an athletics track, a five-a-side synthetic football ground, two tennis courts, four pickleball courts, a volleyball court and an indoor multipurpose sports hall. The Sports Hall is adequate for a variety of physical activities such as fitness classes, badminton, table tennis, basketball, martial arts, yoga, indoor rowing and other activities. You will have access to these facilities and sports equipment during College hours.

Weekly training and fitness sessions, one-day events, competitions, inter-school leagues, an annual Junior College Sports Week, and sport Enrichment Programme Units, are part of the Sports & Leisure Unit calendar, intended to cater for the Junior College community.

The sports facilities may also be booked outside College hours against payment.

Details may be found at: 📌 **jc.um.edu.mt/services/sport**

👤 **Sports Officer** 📞 **+356 2590 7322** ✉ **sports.jc@um.edu.mt** 📍 **Sports Hall**

JC4OTHERS

The JC4Others is a committee aimed at instilling a sense of altruism and solidarity among those attending College, hence the name. The committee strives towards fostering community building within and outside the College. By organising various activities throughout the academic year, the committee raises funds and collects goods to support various charities, as well as College students and staff. Two students sit on the committee.

Should you be facing financial difficulties, you are invited to approach the Chairperson of the JC4Others Committee or any Wellbeing Services officer who will guide you accordingly. You may also complete the online form JC4Others Fund Support Request, available at: 📌 **bit.ly/3CZqvyy**

✉ **4others.jc@um.edu.mt**

Continued overleaf ➞





DIVERSITY COMMITTEE

The Diversity Committee is a group which includes academic and non-academic members of staff as well as two students. Its setting up reflects the importance that is given by the College to the values of diversity, equality and inclusion. Through its work, the Diversity Committee strives to ensure that the College Community embraces the inherent worth of every individual who forms part of it regardless of who they are. Its aim is to create a safe and inclusive space for everyone in order to ensure mutual respect and cooperation.

✉ diversity.jc@um.edu.mt

📍 [/um.jcdiversity](#)

STUDENT WELLBEING & SUPPORT COMMITTEE

The aim of this committee is to offer support to College students during their study programme at Junior College. Throughout the years the Committee was involved with the development and drafting of several policies and procedures such as:

- 📖 Attendance Policy
- 📖 Code of Behaviour
- 📖 Assessment Support Policy
- 📖 Student Guidelines for Wellbeing
- 📖 Withdrawal Policy
- 📖 Staff Guidelines for Student Wellbeing
- 📖 Peer Mentoring Support System

The Committee has also given its support and advice to the College with respect to procedures aimed at students with disability and access arrangements in liaison with the UM Access Disability Support Unit.

The Committee oversees meetings with students aimed to evaluate the problems faced by individual students and to offer the necessary support. These meetings deal with issues concerning attendance, assessment and withdrawal requests.

✉ viceprincipal.jc@um.edu.mt

Health and Safety

It is important that you familiarise yourself with the College's evacuation plans, meeting points, other health and safety measures, and notifications which will be communicated to you from time to time. It is also important that you familiarise with the emergency exits that can be found around the College. Emergency exits should only be used in case of emergency.

A first-aid room is situated in the College foyer next to the entrance to Block A. Students requiring first aid are to refer to our Health and Safety Officer for assistance.

In accordance with the law, first aid does not include the dispensing of medicine.

📍 **Mr Neville Paris** 📞 **+356 2590 7207** ✉ **neville.j.paris@um.edu.mt** 📍 **B309**

Harassment Complaints

The Junior College takes complaints about **harassment and bullying** very seriously. The College follows the procedures and policies issued by the University of Malta below:

The Harassment and Bullying Policy – um.edu.mt/I/EaPUj

The Sexual Harassment Policy – um.edu.mt/I/FVlkQ

Diversity Equality Inclusion Policy

The College is committed to safeguard and promote diversity, equality, inclusion in all its endeavours and at all levels and spheres, be they academic, educational, administrative, social and operational. The policy can be found on the JC website at um.edu.mt/I/vYGUx

Disclosure of Personal Data to Third Parties

The University of Malta, established under the Education Act (CAP. 327 Laws of Malta), is the data controller of all personal information concerning applicants and students of its Junior College. The University processes this information in accordance with all applicable data protection legislation, including the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679), the Data Protection Act (CAP. 586 Laws of Malta) and all subsidiary legislation thereto. Full details are accessible on the Junior College website at um.edu.mt/I/zevLd

Junior College Services

Office of the Principal

The office is open from Monday to Friday between 08:00 and 17:00 from 1 October to 15 June, and between 08:00 and 13:00 from 16 June to 30 September, except in Christmas and Easter recess when the office is closed.

☎ +356 2590 7201 ✉ principal.jc@um.edu.mt 📍 Room B003

Student Services Office (SSO)

The office is open from Monday to Friday between 08:00 and 12:15 and between 13:30 and 16:30 from 1 October to 15 June, and between 08:00 and 13:00 from 16 June to 30 September, except in Christmas and Easter recess when the office is closed.

👤 Mr Joseph Scicluna ☎ +356 2590 7150 ✉ adminstration.jc@um.edu.mt 📍 Block B, 2nd floor

The JC International Office

This Office is responsible for the coordination and organisation of activities with an international dimension. Its objective is that of promoting student participation in non-formal intercultural education through international projects and experiences such as the Erasmus+ programme, EUROSCOLA, youth exchanges and others.

The JC International Office initiates projects that are believed to be of great educational value, aimed at contributing towards the students' holistic development. Such participation provides enriching experiences that significantly widen the learner's horizons through exposure to different languages, cultures and interaction with foreign peers. Participation of students from all study areas is encouraged.

The office furthermore provides support to students and staff throughout a project's life cycle, whilst ensuring such projects are being implemented according to quality standards. Additionally, it offers information related to the EU, and introduces innovative programmes and practices aimed at increasing student participation as part of the enrichment programmes strategy of the College.

International students who would like to join JC/UM are to contact the Student Services Office.

Communications and Events Office

The Junior College Communications and Events Office is responsible for the:

- ② general marketing of the College
- ② maintenance of the College communication channels
- ② coordination of events
- ② public relations

👤 **Ms Cynthia Genovese** 📞 **+356 2590 7480** ✉ **communications.jc@um.edu.mt** 📍 **Room B308**

Continued overleaf ➞



College Communication Channels

The following are the main official channels of communication at JC:

JUNIOR COLLEGE WEBSITE

The Junior College Website is one of the main channels of communication of the College. It contains information about areas of study, as well as facilities, services, notices and contact details. The website is updated regularly with the latest information. It is important that you access it frequently so as to stay informed of all happenings at the College.

The College website may be accessed at jc.um.edu.mt



My UM APP

My UM is the official app of the Junior College (available for Android and iOS devices), which features key information and access to various services such as student results, eSIMS JC, library and JC VLE.

📌 um.edu.my/myum

JUNIOR COLLEGE ON SOCIAL MEDIA

The College has its own Facebook page:

📍 [/um.juniorcollege](https://www.facebook.com/um.juniorcollege)

In addition, various departments have their own Facebook pages.

The College also has its own Instagram account:

📷 [@umjuniorcollege](https://www.instagram.com/umjuniorcollege)

You are encouraged to visit these social media sites and click the 'like/follow' button so as to be regularly updated.

JC BULLETIN

Every week you will receive the *JC Bulletin*, which is published by the Office of the Principal. The *Bulletin* features information on events and activities at the College which can be found online at 📌 jc.um.edu.my
Information published in the *Bulletin* is considered as official.

OTHER SOURCES OF INFORMATION AND UPDATES

In addition to the above, the Digital Display Monitors in the foyer, the departmental notice boards and other noticeboards, also give regular updates and the latest information.

CANCELLATION OF SESSIONS

The Junior College Administration will notify you of any cancelled or postponed lectures via email to your personal Junior College account, as well as via text message, in the case of information relayed at short notice. You may opt out of this text messaging facility at any time, should you wish to do so. In order to opt out of the text messaging facility, you are to send an email to the SSO on ✉ administration.jc@um.edu.my

In the case of a session cancelled due to an activity organised by the Junior College Administration, you are expected to attend that activity.

Classes are dismissed in the case of a lecturer not turning up within ten minutes from commencement of lecture time. You are to obtain permission for dismissal from the respective Subject Coordinator or the Office of the Principal. Should you not request permission, you will be considered as having been absent for the session.

Continued overleaf ➞

eSIMS JC (Electronic Student Information Management System)

eSIMS JC will enable you to view and update your personal details, and access details relating to your registered courses, your timetable, the results of your assessments and end-of-year examinations and re-sits. eSIMS JC can be accessed through the “Current Students” portal on the College website.

Any queries are to be directed to the Student Services Office.

➤ jc.um.edu.mt/esims

IT Services

IT Services manages the Junior College IT infrastructure and offers a range of facilities and services to assist you in your IT-related needs during your course of studies.

You will be provided with a Junior College IT Account that grants you access to a range of IT facilities and online services, including an email address. You are expected to access your email account daily. Any notices sent to your JC email address are considered official notices duly published.

You will also have access to integrated calendaring and collaboration tools which are provided through Google Workspace, such as Google Calendar, Drive, Chat and Meet. Google Workspace should only be used for UM/JC-related purposes.

The IT Service Desk is the primary point of contact for JC students to report IT-related issues, seek further information about our services and find our self-help guides. You can contact the IT Service Desk using the Self-Service Portal, live chat, phone or in-person.

☎ +356 2590 7112 ➤ um.edu.mt/itservices/help 📍 Room C206

Workstations

IT Services manages a number of workstations found in the library that are available to you. These workstations offer the use of standard software packages, email, web browsing, printing and scanning facilities. Some workstations offer access to other specialised application software such as ACAD. Laser printing (colour or black and white) is available on a self-service basis using printing credits (which can be purchased online).

➤ um.edu.mt/itservices/openaccess

eduroam Wi-Fi

eduroam Wi-Fi service is available to connect your personal devices in most areas of the College and other local and foreign institutions (participating in eduroam) using your JC IT Account.

Note: You will require an Internet connection (e.g. home Internet or mobile data on the smartphone) in order to download the eduroam CAT tool.

➤ um.edu.mt/itservices/wifi

JC VLE (Moodle)

Provides access to study material, resources, lecture recordings (Panopto) and virtual classroom software (Zoom). It also enables you to submit your coursework online. You are expected to access your JC VLE daily.

➤ um.edu.mt/itservices/vle

Online Learning

It is possible that some of your learning experience at the College is online, in which case attendance at live sessions is **obligatory**. You are expected to familiarise yourself with the Guidelines for Online Learning which are available at

➤ jc.um.edu.mt/services/officeoftheprincipal/guidelines/studentguidelinesforonlinelearning

Students' Maintenance Grants

The Students' Maintenance Grants is managed by the Maintenance Grants Office which falls under the responsibility of the Ministry for Education and Employment.

You are required to consult the Office's website ➤ education.gov.mt/studentsgrants for information.





Junior College Facilities

All JC students are entitled to use the facilities available on the College Campus during college hours, free of charge. Normally, facilities such as the Sports Hall and football ground, need to be booked in advance and are available on a first-come, first-served basis.

Library

The Junior College Library caters mainly for JC students and staff.

Our goal is to help you transition as smoothly as possible to University life. This is achieved by having a well-organised and updated collection together with trained librarians who are able to help you. The Library strives to provide you with a welcoming environment where you are empowered to be independent and skilled researchers, problem solvers and ethical users of intellectual property.

All material available can be retrieved by using HyDi which is a one-stop search gateway to all Library resources.

Junior College Library also collaborates with numerous Departments to organise Subject Specific Library Tours. Small groups of students together with their lecturer are welcomed to the Library. Here the students are given information on how the Library is organised and the services it provides. Additionally, students are introduced to titles relating to their subject within the General Collection.

The College Library also provides exhibition spaces for students wishing to exhibit their art work both as individuals and as a group.

For further information about any of the above, you are encouraged to contact a member of the JC Library Staff and check out the Library notice boards for updates.

 **Mr Mark Poulton**  **+356 2590 7237**  **juniorcollege.lib@um.edu.mt**  **Second Floor**

 **/um.jclibrary**

Study Area

The Study Area is located on the first floor in front of the Auditorium and provides a space where you may study and work on assignments. You may engage in group work and benefit from a relaxed atmosphere. You are expected to be respectful to fellow students using the Area.

Multi-Faith Room

Students and staff of different faiths may use the multi-faith room available in Room E007, to worship in peace and silence. You may contact the Youth Worker should you wish to use the room.

Auditorium Peter Serracino Inglott

The College has a fully air-conditioned Auditorium which is equipped with all amenities. It has a capacity of 360 people and is regularly hired for various events. Annual events such as the Soirée, the Christmas concert as well as theatre productions, performances and conferences are held in the Auditorium.

📍 **Mr Daniel Cioffi** 📞 **+356 2590 7316** ✉ **auditorium.jc@um.edu.mt**

Laboratories and specialised rooms

The College prides itself in offering the best laboratory resources to students studying science subjects. All laboratories have either been or are in the process of being refurbished to offer an optimal learning environment.

Each science subject at Advanced level includes regular practical sessions per week to complement the theory and to prepare you for MATSEC practical examinations.

Classes are divided into small groups during practical sessions in order to ensure individual attention in a safe environment.

A number of specialised rooms are also available to enhance the teaching of particular subjects. These include the Home Economics Laboratory, a Theatre and Performance studio, a Music room, two Art studios, and two Graphical Communication rooms.

Lecture rooms are equipped with data projectors, monitors or interactive white boards.

Continued overleaf ➞





Touching
lives
forever

Other Unique Learning Spaces

Besides well-equipped lecture rooms, the College has a number of spaces designed to suit particular modes of teaching and learning. These include:

- 🕒 conference-style tutorial rooms
- 🕒 *Sala 247* – a theatre-style lecture hall
- 🕒 *Venue 18* – suitable for exhibitions and performances
- 🕒 the JC Conference Centre
- 🕒 multipurpose rooms

These spaces can also be hired by third parties following a request.

👤 **Ms Marthese Azzopardi** 📞 **+356 2590 7245** ✉ **principal.jc@um.edu.mt**

Youth Hub

The Youth Hub aims to provide a creative space and the ideal environment for you to work on projects, to organise activities and to develop ideas and initiatives. It also offers a place where you can hang out and socialise in a relaxed atmosphere. The Youth Hub is located in the Basement of Block D, and the Youth Worker's office is found in this area.

📍 **um.jcyouthhub/** 📷 **@youthhub.jc**

Lifts

The College is equipped with a number of lifts. Students who need to use these lifts, are to follow the procedure on the website:

📍 **um.edu.mt/l/zV8eF**

Canteen

The canteen, including the adjoining games room, is one of the places where you can relax and socialise during their free time from lectures. The canteen offers a wide variety of food and drinks.

The canteen is run by A.F.G. Caterers.

Leisure Areas

There are a number of areas designated for your leisure. Apart from the canteen and Youth Hub, you may also spend your free time or study in the *Pjazza*, study gardens, sports facilities and other areas on the Junior College campus. These are all popular spots where you can hang out. You are encouraged to remain on campus during your free time.

Bicycle parking spaces

There are parking spaces designated for bicycles of students and staff who cycle to College. These can be found in Car Park 6 and in front of the Main Entrance. Cyclists are responsible for their own safety while travelling to and from the College, and also while on College grounds. The Administration cannot be held responsible for any loss or damage to bicycles parked on campus.

Recycling at the College

The College is committed towards contributing to a better environment, as it is the civic duty of each student and member of staff to do so. To this end, the College collects paper, plastic, metal, used batteries and clothes for recycling.

Ilwien Child Care Centre

The Child Care Services of the University of Malta, namely *It-Tajra*, on University Campus and *Ilwien*, at Junior College, provide child care for children aged between 12 months and 3 years at *Ilwien* and 18 months and 4 years at *It-Tajra*. This service is accessible to members of staff, students and the general public. Both centres run all year round, except on weekends and public holidays.

The facilities provide a pre-school education programme for children based on the National Learning Outcomes Framework for early years.

An afternoon supervision service is also available for children between the ages of 18 months and 10 years, from 13:30 and till 17:15.

👤 **Ms Johanna Gatt** 📞 **+356 2340 2134** ✉ **ilwien.jc@um.edu.mt** 🌐 **/um.childcare**





Annual Events

Hello Freshers!

Previously called Freshers' Week, this event is held during the first week of the academic year to help you familiarise yourself with the services offered by the College and other entities. During *Hello Freshers!* you will also be able to see the Enrichment Programme Units (EPUs) on offer. More information about the Enrichment Programme is available on page 32.

Awards Ceremony

The University Junior College Awards Ceremony is held annually as a special occasion to celebrate excellence amongst students. Students, who obtain the highest marks in their assessments and end-of-year examinations throughout their course of studies, and attend sessions regularly, are eligible for an award. Awards are also presented to students who distinguish themselves in Enrichment Programme Units, and in activities which contribute towards their holistic development, as well as the good name and the ethos of the College. The Awards Ceremony is usually held in November.

Careers Expo

The Expo is a varied programme of activities that includes talks, stands, presentations and testimonials from various educators and professionals. This event gives you the opportunity to attend information sessions regarding different study routes and career paths. Key persons from Faculties, Institutes, Schools and Centres at the University of Malta together with a number of employers will be available to engage with students, deliver useful information and answer all your queries during such event!

✉ advisory.jc@um.edu.mt

Continued overleaf →





Soirée and Christmas Concert

The Soirée and Christmas Concert are two events at the College wherein you can express your creativity through song, dance, music and theatre. The events will provide you with the possibility of developing your talents, with the assistance of professional staff. These events are organised by *Teatru Kullegg*, a student-led organisation focused on the performing arts and theatre at Junior College.

✉ teatrukullegg.jc@um.edu.mt

#Holqa International Youth Arts Festival

#Holqa is an International Youth Arts Festival celebrating theatre, music, dance and visual arts. These events culminate during a week-long festival in March.

✉ holqa.jc@um.edu.mt

Sports Week

This event consists of different events and workshops to promote awareness of various aspects of healthy living. Throughout the festival, students and staff have the chance to engage in various activities related to mental, physical, spiritual, sexual and social health. The Week is organised by the Sports and Healthy Living Committee.

👤 **Chair, Sports and Healthy Living Committee**

Continued overleaf →

Junior College Open Day

Every year, the College opens its doors to the public to give people the opportunity to get a better idea of what College life is like.

On the day, visitors and prospective students have the opportunity to:

- ④ go around the Campus
- ④ take a closer look at what JC is all about
- ④ view the facilities and resources
- ④ get information about the subjects offered
- ④ learn about the different study programmes offered at JC
- ④ meet the Subject Coordinators and other members of staff
- ④ attend the information meeting with the Principal

The Open Day is usually held towards the beginning of March.

Secondary schools are also invited to visit the College throughout the academic year.

✉ advisory.jc@um.edu.mt

Philanthropic Events

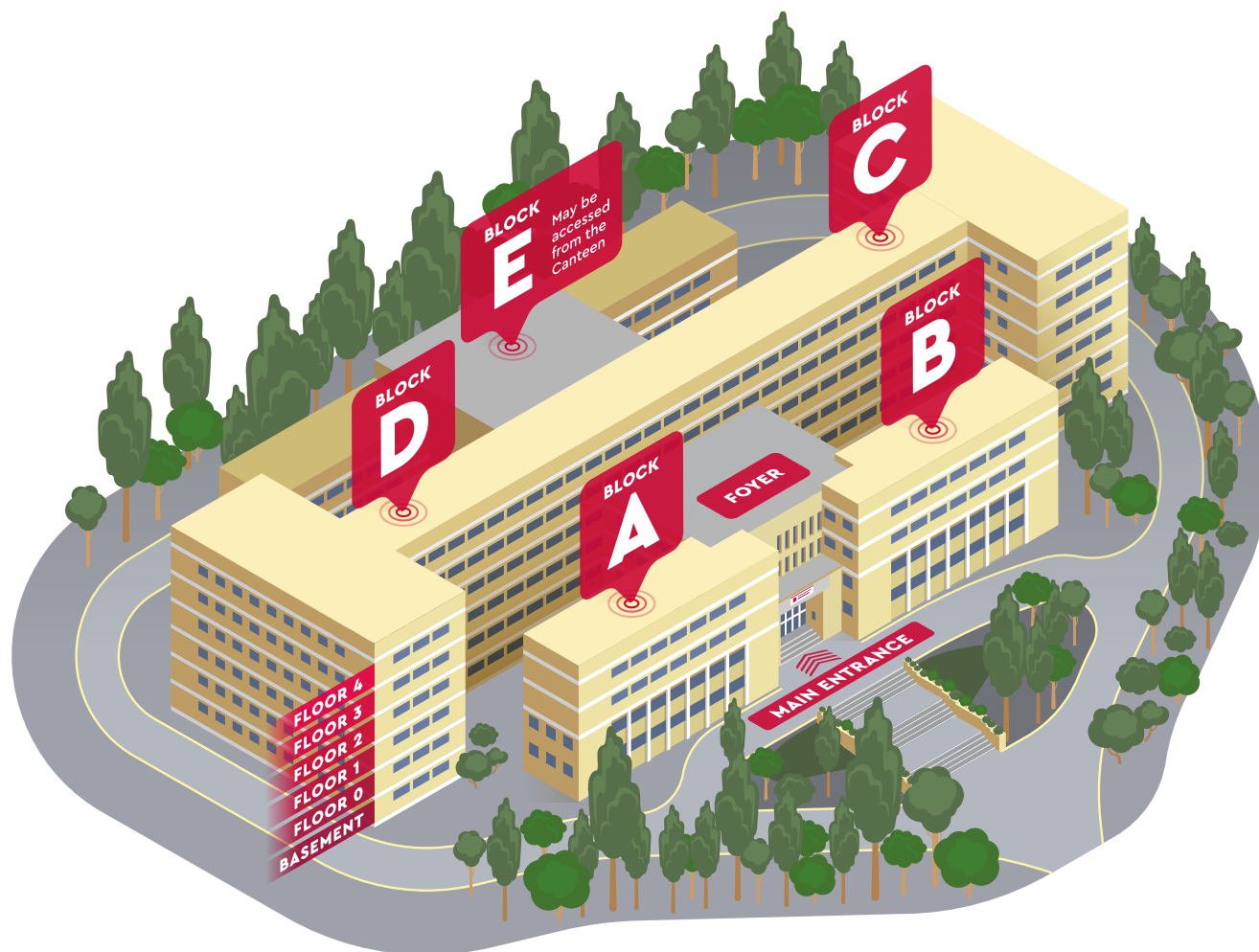
The JC4Others Committee organises a number of philanthropic events at the College, from which a number of NGOs have benefitted.

Other Events and Activities

The College organises events and activities based on those indicated above. Information about these may be found in the weekly newsletter.



Junior College Map



Example for **Room B210**

B	2	10
Block	Floor	Room

Each room in the building is assigned a code number.
The first letter denotes the **Block**, the following number denotes the **Floor** and the other numbers refer to the **Room number**.

Contact us

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🌐 [/um.juniorcollege](https://um.juniorcollege)

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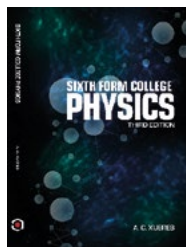
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Date Published: 5 July 2023

Printed by Print It, Malta

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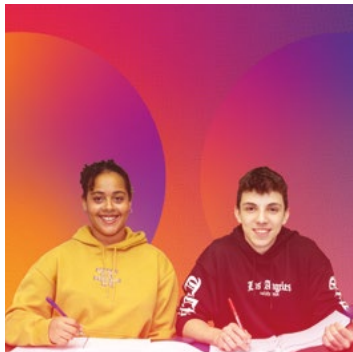
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Compiled and published by the Office of the Principal, Ġ.F. Abela Junior College

Editing by Annemarie Zammit
Photography by Riccardo Flask & Kurt Caruana
Photography Coordination by Cynthia Genovese
Design and layout by Gabriel Izzo & Nicole Pace



Cover design by Gabriel Izzo

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