UNIVERSITY OF MALTA
JUNIOR COLLEGE

EXEMPTION FORM ‘A’ (FOR MEDICAL REASONS)

This form should be used for:

1. Absences for 1 day due to sickness. Medical certificate not required.
2. Absences for 2 or more consecutive days. National Insurance medical certificate (blue) required and must be attached to this form.

TO BE COMPLETED BY PARENT/GUARDIAN

Please be informed that my daughter/son................................................ ....................................................... is a First/Second year student was absent from the College on ............................................................... ............................................................... ..........................................................

Reason for absence

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............................................................... ............................................................... ..........................................................
Signature of parent/guardian Id.no Tel.no

Please note

- This form together with a photocopy of parent/guardian’s Id. card and a medical certificate (when applicable), should reach the Students’ Services Office (Room B104) within three (3) working days following end of sickness.
- Any communication from the Students’ Services Office regarding exemption forms is forwarded to you by email. It is therefore your responsibility to check your UJC email account daily.
- Students caught forging parent’s signature will be suspended.