Students’ Maintenance Grants are provided by the Government of Malta for students in higher education. Students who are eligible for the Students’ Maintenance Grants as per respective Legal Notice and Subsidiary Legislation for Scholastic Year 2015/2016 are to apply for the maintenance grant online through www.education.gov.mt/studentsgrants

Stipends and grants

The Students’ Maintenance Grants, referred to as stipend, will be paid periodically in backdated four-weekly payments. Students applying for the Students’ Maintenance Grant before end November 2015 shall receive their first stipend backdated as from start of scholastic year in December 2015 subject to confirmation by the relative Institute. Students submitting their online application after end November of the respective scholastic year will be considered eligible for stipend as from date of submission of application.

Students will also be receiving a yearly Initial Grant which is to be utilized for the purchase of textbooks and other educational material. This allowance will be credited directly in the student’s bank account at the beginning of scholastic year after this office receives the Institutions’ confirmation of student’s commencement of course, and student confirms application.

It is very important that students who resign from their respective course of studies, inform their respective Institution within a week of their resignation. Students who discontinue their studies, will have to refund the one-time grant or part thereof.

Since the funds provided in the form of a Maintenance Grant are directly credited into the students’ bank account it is very important that an active and correct IBAN account number is entered in the online application so as to avoid payment complications.

Online application

Students’ Maintenance Grants applications should be submitted on a yearly basis.

Maintenance Grants online applications

Students must log in with their personal e-ID in order to fill in the online application form for the Students’ Maintenance Grant. Personal details will be automatically uploaded in the application. The applicant will be required to choose details about his/her course of studies, and input his/her IBAN account number. It is of utmost importance that the electronic form is completed correctly so that there will be no delays in the processing of the application. Students must apply for the stipend online before the end of November 2015.
More information on the e-ID can be obtained from the following site:

https://mygov.mt/portal/[2ixlz4fsvho3d445gnwburs5j]/webforms/howdoigetaccessstomygov.aspx

New students should scan or upload a photo of the School Leaving Certificate (Form 5) which has to be attached with the application form or as otherwise specified in the same application.

**By submitting the Application Form, the applicant shall be:**

a. Confirming that all information submitted is correct and that they bind themselves to repay the Government of Malta the amount of money indicated by the Authorities, should they for some reason:
   
   i. have misled the Authorities through the information submitted;
   
   ii. absent themselves from the course;
   
   iii. fail to register satisfactory progress; or
   
   iv. discontinue their studies.

b. Authorize the respective Authorities to verify the information submitted as may be necessary. Any information can be passed to any other Departments / Institutes involved in the processing of this application.

c. Authorize the respective Authorities to take any necessary action as may be necessary to recover any overpayments or amounts due by applicants.

Following the submission of the e-Form, applicants will receive an email and an SMS text confirming the submission.

**Supplementary Maintenance Grants**

Stipend-eligible students facing hardship including financial difficulties may apply for a Supplementary Maintenance Grant. **Students must apply on a yearly basis before end November.** The hard copy application form is downloadable from the Education website and the requested documentary evidence is listed in the application. The application and relative documents must then be submitted at the Maintenance Grants Office. The application and documentary evidence submitted will be forwarded to the Students’ Maintenance Grants Board for their consideration and final decision. Applications forms submitted without all the compulsory documents will be returned back to students.

Students are bound to disclose immediately to the respective stipend office any change of circumstance which may effect the eligibility of this grant.

Late applications will only be considered if the circumstance determining the eligibility of this grant presents after closing date and is valid.
Kindly note that:

- Decisions regarding applications under the Supplementary Scheme are not taken by the staff of the respective Stipends Offices. Such decisions are taken by the Students Maintenance Grant Board.
- The SMG Board will not approve applications where the yearly household income exceeds the rates stipulated by the SMG Board.

**Foreign and Mature students**

Mature students and foreign students must also submit a hard copy application, downloadable from the Education website. The application and relative documentation, as enlisted on same application, must be submitted on a yearly basis, at the stipends office before end November.

Applications submitted after this date will be considered for eligibilty as from date of submission.

Incomplete applications or applications submitted without the compulsory documents will be returned back to the student.

**Maintenance Grants Office**

**Post Secondary** Maintenance Grants Office is situated at:

Ministry for Education and Employment (Room 271)
Great Siege Road,
Floriana.

<table>
<thead>
<tr>
<th>Summer Hours</th>
<th>Winter Hours</th>
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<tbody>
<tr>
<td>Monday 8:30 to 12:00</td>
<td>Monday 8:30 to 12:00</td>
</tr>
<tr>
<td>Wednesday 8:30 to 12:00</td>
<td>Wednesday 14:30 to 16:00</td>
</tr>
<tr>
<td>Friday 8:30 to 12:00</td>
<td>Friday 8:30 to 12:00</td>
</tr>
</tbody>
</table>

Tel: 2598 2247 - Ms Claudine Stevens  
Tel: 2598 2272 - Ms Clarisse Muscat  
Tel: 2598 2305 - Ms Joan Azzopardi  
Tel: 2598 2319 – Ms Anna Grech  
Tel: 2598 2319 - Mr Herbert Penza  
Tel: 2598 2323 - Ms Alice Galea Debono

General e-mail address: maintenancegrants.mede@gov.mt
Other Information

Students under 16 years of age must also present a form showing the consent of their parents / legal guardians. This consent form is downloadable from the website: www.education.gov.mt. Such consent may be withdrawn in writing.

Applications submitted after end November 2015 will only be eligible for payment as from the date of submission.

The Maintenance Grants Legal Notice SL 327.178 clearly specifies that any student missing out on lectures and/or showing lack of academic progress, will have his/her Maintenance Grant deducted accordingly.

The Maintenance Grants Legal Notice and decision of the Students’ Maintenance Board will be strictly adhered to by all Students’ Maintenance Grants operators.

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